



Comprehensive Outcome, Research, and Evaluation (CORE) Reporting System

What is CORE?

- Comprehensive Outcome, Research, and Evaluation Reporting System
- Centralized, web-based system
 - Participant-level data collection
 - Not specifically case management system
- Free for use by TAD *funded* and *non-funded* treatment courts and diversion programs

Goals:

Useful for sites
Meet evaluation,
performance measurement,
& related needs



Expectations

Emphasized in WI Standards and National Standards

Data collection and evaluation are a required aspect of the TAD program

48-hour entry

Expectations TAD funded programs

- Tracking data for evaluation and performance measures
 - Drug and Hybrid Treatment Courts
 - Veterans Treatment Courts
 - OWI Treatment Courts
 - Mental Health Supplement
 - Diversion Program
- Program outputs and outcomes
- Current information on program performance
 - More event-level data collection
 - Valuable for sites on-going

Security

- Web browser options
 - **Chrome**
- MOU and data sharing agreement
 - Sensitive data....
- Participant consent forms
- Sites can only view their own data

List of programs

Can provide a specific program name to accommodate the various options in use by individual counties

Program Subcategory	Program Category	Abbreviation
Treatment Court	Adult Drug Court	ADC
Treatment Court	Mental Health Court	MHC
Treatment Court	Veterans Treatment Court	VTC
Treatment Court	OWI Court	OWI
Treatment Court	Hybrid Treatment Court	HTC
Treatment Court	Healing to Wellness Court	HTW
Treatment Court	Family Court	FTC
Treatment Court	Juvenile Treatment Court	JTC
Diversion	Pre-Charge/Post-Charge Diversion	DIV
Diversion	Pre-Charge Diversion	PRE
Diversion	Post-Charge Diversion/Deferred Prosecution	PST



Security-Roles

Site Admin – Provides overall management of CORE access, entry, and data quality at the local (county/tribe) level for one or more programs. Site Admins are responsible for requesting, monitoring, and approving user access and use of the system for the county/tribe. Site Admins have full access to CORE to enter and update data and run reports. One site admin per county/tribe. Site Admins may also function as the Program Admin and/or Program User.

Program Admin – Oversees the entry and data quality at the program level for a particular program. Program Admins are responsible for submitting user requests to Site Admins and for monitoring user access and use of the system at the program level. Program Admins have full access to CORE to enter and update data and run reports. One Program Admin per program per county/tribe. Program Admins may also function as a Program User.

Program User – Enters and updates data in CORE for a particular program. There may be multiple program users per program per county/tribe.

Report User – Has the ability to run assigned reports in CORE but cannot edit individual-level data.



Security

Requesting new user access

- *Don't share usernames and passwords!*
- Management control agreement for 3rd party, non-criminal justice agencies

Changing user roles

- Remember Removal Request Form
- Site Admin changes require Authorized Representative signature!

Deactivating users

- This is a responsibility of the sites!



User Agreement Form



Comprehensive, Outcome, Research, and Evaluation (CORE) Reporting System User Agreement

All employees, contractors, or other individuals under the control of the Wisconsin Department of Justice (DOJ) or sites participating with the Department of Justice through its CORE Reporting System Memorandum of Understanding (MOU) shall sign the following user agreement as a condition of access to the CORE system.

I hereby certify that I am aware of the provisions of Wisconsin Statutes §51.30, §51.45(14), §146.82, and §938.78 and 42 C.F.R. Part 2 and 45 C.F.R. Parts 160 & 164, and all other state and federal laws, regulations, and policies affecting my access to records, information, and data and my ability to disclose any records, information, and data maintained in the CORE Reporting System.

I hereby certify that I will not disclose any records, information, and data obtained from the CORE Reporting System contrary to law or without prior written approval of the Department of Justice.

I acknowledge that I must have a valid, work-related reason to access or review and record information, or data within the CORE Reporting System.

I further agree that I will not access the CORE Reporting System using any other person's username or password and I will not share my username or password with anyone.

I understand that unauthorized disclosure or other release of records, information, or data derived from the CORE Reporting System constitutes a violation of the law and could subject me to criminal and civil penalties.

I further understand that non-compliance with any of the above-stated laws, regulations, or policies may result in revocation of my User Agreement and denial of access to the CORE Reporting System, and jeopardizes my site's participation in the CORE system.

County/Tribe

Address

First Name, MI, Last Name

Title

Signature

Date Signed

Requesting New User or a Change Form



User Authorization Request

Please check one:

- New User Request
- Modify Existing User Role
- Remove User

Instructions: Please complete the following information for each user requesting a login ID to the CORE Reporting System. Return the completed form to the Bureau of Justice Information and Analysis (BJIA) as listed below. Questions can be directed to BJIA at 608-266-0605.

First Name <input type="text"/>	Middle Name/Initial <input type="text"/>	Last Name <input type="text"/>		
Previous Last Name (if applicable) <input type="text"/>	Agency Name <input type="text"/>	Title <input type="text"/>		
Phone <input type="text"/>	Primary Email Address <input type="text"/>	Mailing Address <input type="text"/>		
City <input type="text"/>	County <input type="text"/>	State <input type="text"/>	Zip <input type="text"/>	
Role (Select <u>one</u> - See role descriptions on page 3)	<input type="checkbox"/> Site Admin	<input type="checkbox"/> Program Admin	<input type="checkbox"/> Program User	<input type="checkbox"/> Report User
Site (County/Tribe) <input type="text"/>	Program Category (see Categories on page 3) <input type="text"/>	Program Name (See note on page 3) <input type="text"/>		

Requestor (user):

Printed Name: Signature: Date:

Program Admin Approval(s) (if applicable):

Printed Name: Signature: Date:

Printed Name: Signature: Date:

Site Admin Approval (or county/tribe Authorized Representative for Site Admin requests):

Printed Name: Signature: Date:

Deactivating Users Form



Remove User Request

Instructions: Please complete the following information for each user who no longer requires access to the CORE Reporting System per site. Return the completed form to the Bureau of Justice Information and Analysis (BJIA) as listed below. Questions can be directed to BJIA at 608-266-0605.

First Name

Middle Name/Initial

Last Name

Agency Name

Title

Primary Email Address

Removal Effective Date (if not immediate)

Site (County/Tribe)

**Remove all access to this site
(Continue to signatures)**

Remove partial access to this site (Select role(s) and associated program(s) to remove)

Role 1

Site Admin

Program Admin

Program User

Report User

Program Category

Program Name

Security

Username and password

- After request, will be emailed username and temporary password
 - *Must change within 72 hours*

Multi-factor authentication

- Will be required to set up upon first login

What to do if you get locked out (and how to prevent it)



Welcome to CORE

The CORE Reporting System is designed to collect participant-level data for treatment court and diversion programs in the State of Wisconsin. The data can be utilized for performance measurement, evaluation, and tracking of participant progress through various programs. This is a secure site intended for authorized users at the state and local level.

Username:

[Forgot Username?](#)

Password:

[Forgot Password?](#)

I agree to the [terms and conditions](#) regarding system usage.

[Need Help?](#)

The Department of Justice is transitioning to a new advanced authentication solution to comply with the FBI CJIS Security Policy requirements to replace the existing risk-based authentication using user profiles and security questions.


The new advanced authentication will include the use of a One Time Password(OTP) or **Token** available with in the FortiToken Mobile App, or delivered to you via Text/SMS or Email. The device receiving the Token **must not** be the same device used to access the Core reporting System. The Token will then be used to complete your authentication and log in to the CORE Reporting System.

Once you submit the below information, you will be registered with the new advanced authentication process and you will be returned to the CORE Reporting login page, to follow the new authentication process.

First Name: * <input type="text" value="Ramya"/>	Last Name: * <input type="text" value="Chidambaram"/>	Mobile Number: * <input type="text" value="608-266-1048"/>
Email Address: * <input type="text" value="chidambaramr@doj.state.wi.us"/>	Please choose any four digit PIN number: * ⓘ <input type="text" value="1234"/>	

Delivery Method: *

Email and SMS delivery can be slow due to various external factors, for best results consider using the FortiToken Mobile App

- Mobile:** Your registered mobile device will display a rolling token code via the FortiToken Mobile App. *Note: You must use the FortiToken Mobile app, available here:*
 
- Text/SMS:** Token will be delivered to your mobile phone via Text (Short Message Service).
- Email:** Token will be delivered to you at the email address provided. *Note: you may not receive this message on the same device you will access this application.*

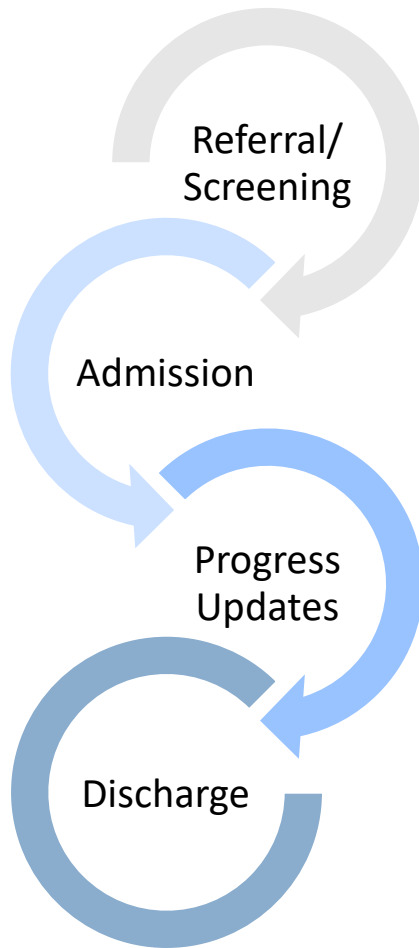
Security Warning

By checking "I agree" and "Register" you are agreeing to proceed with the transition to the new advanced authentication process and acknowledge that the device you have selected to receive the Token is not the same device used to access the CORE Reporting System. If you selected the "Token" delivery method you must click on the link to download the application on the mobile device to be used for receiving the Token.

I agree to the security warning regarding system usage.

[Register](#)

Data Collection Sections



- Participants are referred and screened
 - Eligibility, program type
- Participants start the program
 - Employment, education, medical, mental health, AODA, etc. – one per admission!
- Updates as they progress through the program
 - Services, AODA testing, outcomes, incentives, sanctions – by event!
- Participants complete or terminate the program
 - Status, services, AODA testing



Data Collection – What to do

Dropdown lists

- It is all about consistency

Data validations and error checking

- Help to avoid errors in the first place

Get to know your data

- Use reports
- Review research and data from others as well



Interactive CORE Demonstration



Performance Measures Reporting

- Internal evaluation process
- Next slides highlight performance measures divided by program type and where you can find that data.
 - Most data points can be extracted in CORE!



What to do with Performance Measures Reporting?

- Share your results with your team and CJCC/oversight committee
- Highlight what measures meet benchmarks and CELEBRATE
- Discuss areas where you aren't meeting benchmarks and develop action plans to work towards meeting the benchmark



Drug and Hybrid Court Performance Measure & CORE Reports

- Intersection of Performance Measures and CORE data utilization
- What performance measures data can I “pull” from CORE?

Drug and Hybrid Court Performance Measure	CORE Report
Outcome Measures – Sobriety	
1a. Average Percent of Positive Drug and Alcohol Tests (NRAC)	Case Summary, Data Extract
1b. Average Percent of Days with Positive Continuous Monitoring Tests	Case Summary, Data Extract
1c. Average Period of Time from Last Positive Drug Test to Discharge (Modification of NRAC measure).	Data Extract
2. In-program Recidivism	Case Summary, Data Extract
3. Post-program Recidivism	Not in CORE
4. Restitution	Discharge Summary, Data Extract

PERFORMANCE MEASURE & CORE REPORTS

Drug & Hybrid Tx Crt Performance Measure	CORE Report
Processing and Admission Measures	
5. Processing Time	Data Extract
6. Screening and Assessment	Data Extract
7. Discharge Type (NRAC)	Discharge Summary, Data Extract
8. Average Length-of-Stay	Data Extract
Dosage Measures	
9. Incentives and Sanctions	Case Summary, Data Extract
10. Treatment Services	Case Summary, Data Extract
11. Frequency of Status Hearings	Case Summary, Data Extract
12. Frequency of Supervision	Case Summary, Data Extract
13. Frequency of Drug & Alcohol Testing	Case Summary, Data Extract

PERFORMANCE MEASURE & CORE REPORTS

Drug & Hybrid Tx Crt Performance Measure	CORE Report
Perceived Procedural Fairness	
14. Perceived Procedural Fairness	Completed yearly by DOJ
Social Functioning Measures	
15. Improvement in Employment Status	Discharge Summary, Data Extract
16. Improvement in Educational Status	Discharge Summary, Data Extract
17. Improvement in Residency Status	Case Summary, Data Extract

Drug and Hybrid Court Performance Measure & CORE Reports – Mental Health Track Supplement

Mental Health Track Supplement	CORE Report
Outcome Measures – Sobriety	
1. In-program Recidivism <ul style="list-style-type: none"> a. Rearrests b. Convictions 	Case Summary, Data Extract Case Summary, Data Extract
2. Post-Program Recidivism <ul style="list-style-type: none"> a. Rearrests b. Convictions 	Not in CORE Not in CORE
3. Average Time Between Arrests	Not in CORE
Processing and Admission Measures	
4. Team Collaboration	<i>Program Page – New!</i>

Drug and Hybrid Court Performance Measure & CORE Reports – Mental Health Track Supplement

Mental Health Track Supplement	CORE Report
Procedural Fairness Measures	
5. Access and Fairness	Admission Summary, Data Extract
6. Availability of Services a. Average Time Waiting for Services b. Percentage of Services Unavailable	Case Summary, Data Extract Not in CORE
Social Functioning Measures	
7. Medication Compliance	<i>Program Page – New!</i>

Statewide OWI Treatment Court Performance Measures

OWI Treatment Court Performance measures have additional measures to the previously used Drug and Hybrid Court Performance Measures. Additional measures will be highlighted in **green**.

OWI Treatment Court Performance Measures	CORE Report
Outcome Measures – Sobriety	
1a. Average Percent of Positive Drug and Alcohol Tests (NRAC)	Case Summary, Data Extract
1b. Average Percent of Days with Positive Continuous Monitoring Alcohol Tests	Case Summary, Data Extract
1c. Average Period of Time from Last Positive Drug or Alcohol Test to Discharge	Data Extract
2. In-program Recidivism	Case Summary, Data Extract
3. Post-program Recidivism	Not in CORE

PERFORMANCE MEASURE & CORE REPORTS

OWI Tx Crt Performance Measures	CORE Report
Processing and Admission Measures	
4. Processing Time	Data Extract
5. Screening and Assessment a. Percentage of Individuals with Applicable OWI Offenses screened b. Percentage of Referred Individuals Admitted to the Program by Risk/Need Category c. Percentage of Participants by Risk/Need Category and Program Track	Not in CORE Admission Summary, Data Extract Admission Summary, Data Extract
6. Percentage of Participants who Obtain Peer Sober Support	Data Extract
7. Discharge Type (NRAC)	Discharge Summary, Data Extract
8. Average Length-of-Stay	Data Extract
9. Average Length-of-Stay per Phase	Case Summary, Data Extract
10. Team Collaboration	<i>Program Page – New!</i>
11. Relapse Prevention Plan a. Development b. Compliance	Data Extract Data Extract

PERFORMANCE MEASURE & CORE REPORTS

OWI Tx Crt Performance Measures	CORE Report
Dosage Measures	
12. Incentives and Sanctions	Case Summary, Data Extract
13. Attendance at Scheduled Treatment Services	Case Summary, Data Extract
14. Frequency of Status Hearings	Case Summary, Data Extract
15. Frequency of Supervision Contacts	Case Summary, Data Extract
16. Frequency of Drug & Alcohol Testing	Case Summary, Data Extract
17. Frequency of Contact with Peer Sober Support	Data Extract
Procedural Fairness Measures	
18. Perceived Procedural Fairness	Completed yearly by DOJ
19. Access and Fairness	Admission Summary, Discharge Summary, Data Extract

PERFORMANCE MEASURE & CORE REPORTS

OWI Tx Crt Performance Measures	CORE Report
Social Functioning Measures	
20. Employment Stability	Discharge Summary, Data Extract
21. Transportation Stability a. Driver's License Eligibility b. Driver's License Status c. Transportation Plan	Data Extract Data Extract Data Extract

Statewide Veterans Treatment Court Performance Measures

Veterans Treatment Court Performance measures have additional measures to the previously used Drug and Hybrid Court Performance Measures. Additional measures will be highlighted in **blue**.

Veterans Treatment Court Performance Measures	CORE Report
Outcome Measures – Sobriety	
1a. Average Percent of Positive Drug and Alcohol Tests (NRAC)	Case Summary, Data Extract
1b. Average Percent of Days with Positive Continuous Monitoring Alcohol Tests	Case Summary, Data Extract
1c. Average Period of Time from Last Positive Drug or Alcohol Test to Discharge	Case Summary, Data Extract
2. In-program Recidivism	
a. Rearrests	Case Summary, Data Extract
b. Convictions	Case Summary, Data Extract
3. Post-program Recidivism	
a. Rearrests	Not in CORE
b. Convictions	Not in CORE
4. Average Time Between Arrests	Data Extract

PERFORMANCE MEASURE & CORE REPORTS

Veterans Tx Crt Performance Measure	CORE Report
Processing and Admission Measures	
5. Processing Time	Case Summary, Data Extract
6. Percentage of Participants by Risk/Need Category and Program Track	Admission Summary, Data Extract)
7. Ratio of Eligible Trained Mentors to Admissions	Data Extract
8. Discharge Type	Discharge Summary, Data Extract
9. Average Length-of-Stay	Data Extract
10. Team Collaboration	<i>Program Page – New!</i>

PERFORMANCE MEASURE & CORE REPORTS

Veterans Tx Crt Performance Measure	CORE Report
Dosage Measures	
11. Incentives and Sanctions a. Incentive/Sanction Ratio b. Time between Negative Behavior and Response	Case Summary, Data Extract Data Extract
12. Attendance at Scheduled Treatment Services	Case Summary, Data Extract
13. Frequency of Status Hearings	Case Summary, Data Extract
14. Frequency of Supervision Contacts	Case Summary, Data Extract
15. Frequency of Drug & Alcohol Testing	Case Summary, Data Extract
16. Mentor Relationship a. Frequency of Contact with Mentor b. Length of Mentorship	Case Summary, Data Extract Not in CORE

PERFORMANCE MEASURE & CORE REPORTS

Veterans Tx Crt Performance Measure

CORE Report

Procedural Fairness Measures

17. Perceived Procedural Fairness

Completed yearly by DOJ

18. Access and Fairness

Admission Summary, Discharge Summary, Data Extract

19. Availability of Services

a. Average Time Waiting for Services

Case Summary, Data Extract

b. Percentage of Services Unavailable

Not in CORE

Social Functioning Measures

20. Improvement in Employment Status

Discharge Summary, Data Extract

21. Improvement in Educational Status

Discharge Summary, Data Extract

22. Improvement in Residency Status

Case Summary, Data Extract

23. Medication Compliance

Program Page – New!

24. Military Benefits

Data Extract

Contact Information

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