**CY24 Treatment Alternatives and Diversion
Pre-Application Webinar Questions & Responses**

*Program / Pre-Application Questions*

Question 1:
 Q: Is it possible for applicants to apply for both baseline and competitive categories?

A: Yes. However, note that for Priority Category 1, only sites with new programs that were TAD funded last fall for CY 2023 can apply. Also, sites that were funded in 2023 to complete program evaluations cannot apply for Priority Category 3 this year.

Question 2:

Q: Does the name of the specific training and amount of team members attending have to be listed or can the request be for a broad category? I.e., Risk/Needs Eval....

A: The specific training does need to be listed. If you know the team members attending, you can enter that information right away. If you are unsure who will attend, you can state the number who will attend and for their names enter “to be determined.” After your program determines who is going to the training, you should submit a modification within Egrants to update your budget and include the names and other specific information.

Question 3:

Q: Even if we are only applying for baseline funding and not any of the priority categories, do we still have to complete the entire pre-application, including item #4?

 A: Yes, all applicants should fill out Items 4(a), 4(b) and 4(c).

Question 4:

 Q: In Item 4(b), do you include the match amount for each category?

 A: No, you do not include the match amount.

Question 5:

Q: Can we request additional funds in our baseline grant information or are we locked into the same amount that we had in 2023?

A: You cannot request additional funds in the Baseline Amount Funding category. You can apply for additional funds under one of the three priority categories, depending on your program.

Question 6:

Q: Can we continue with current goals/objectives from this year even if we are meeting them or should they be different each year?

A: There's no hard requirement that you have to change your objectives for 2024. But if you're meeting them in '23, your program might consider "pushing the envelope" a bit to raise expectations or performance levels for '24 and see if you can meet those levels. Seek to raise your program quality and quantity of services.

*Fiscal Related Questions*

Question 1:

 Q: Why consider excluding confirmation testing from being covered by TAD grant funds?

A: For subgrantees who administer the tests themselves, when you send in for confirmation testing most labs send the invoice with the participant’s name. Therefore, when the subgrantee submits supporting documentation, you risk sharing protected health information. Also, because not all drug tests are sent in all at once, typically there will be multiple pages of invoices. So, this increases the number of documents that will need to be submitted. If your site cannot move confirmation testing from TAD funding, please ensure participant names are redacted.

Question 2:

Q: Bus passes are not incentives. Why would they need to be placed on incentive tracker?

A: Bus passes are not usually considered incentives. TAD staff will be encouraging sites to enter participant assistance items like bus passes, gas cards, copay assistance, etc. on a second tab sheet within the existing tracker Excel form currently used for tracking incentives. TAD staff will send out an incentive/responsivity tracker document with both tabs included for sites to utilize.

Question 3:

 Q: Can participant assistance also say a "not to exceed" amount"?

 A: Yes.

Question 4:

Q: You are encouraging us to change incentives to match...If we did that then would we not need to provide the incentive log? Or is it required no matter what funding we use? We currently use program income and were told we need to provide the log.

A: Keep in mind that *Program Income* is different than *Match*. *Program Income* is funding earned by the grantee during the funding period as a direct result of the award. *Match* is funding the local unit of government spends for the project out of its local budget.

DOJ is required to track Program Income and confirm all funding earned has been expensed by the end of the grant period. Currently, for Incentives that are covered by TAD funds, DOJ is required to receive the log and track those Incentives.

If a grantee uses Match to cover Incentives you will not be required to upload the Incentive tracker quarterly in Egrants. However, grantees will need to keep this in your grant file, and if asked for this you will be required to supply this at DOJ’s request.

Question 5:

Q: When we send people to the national All Rise Conference or state WATCP Conference, do we have to do a modification to add the name of who attends, or can we list the names in the quarterly report?

A: You will be required to do a modification to add the name of those attending conferences.

Question 6:

 Q: Do we need to include receipts for match expenses?

 A: Yes

Question 7:

Q: What if you don't know who for sure is going when we submit the final grant application for attending conferences?

A: You might now know when you complete the application budget, but when you do find out later (closer to the training date) a modification should be submitted within Egrants.

Question 8:

Q: With Chamber Bucks you can get back cash if you buy less than the amount of the chamber bucks. Is there no issue with that?

A: No, you may not receive cash back if you purchase less than the amount on the Chamber Buck document or voucher. Any type of voucher or Chamber Buck should state “not redeemable for cash.”

Question 9:

Q: For meal and mileage we are required to reimburse under our county policy. If we pay more than allowed, do we just bill the allowed amount?

A: If your local agency reimburses for meal and/or mileage at a rate greater than state rates, you may only submit for reimbursement at the approved state rates. Any amount over the state rate that your county or tribe pays you may apply towards the match.

Question 10:

Q: When we purchase sobriety coins are we to now have a tracking sheet for those and submit them with the quarterly reports?

A: You do not need to add sobriety coins to the tracking sheet. You can include sobriety coins/medallions in a treatment/self-help budget line item.

*CORE Admission Summary Report Questions*

Question 1:

Q: Is the Summary Admissions report from CORE just for 2023?

A: Because we have CORE Admissions Summary reports from last year for most programs, you can either opt to send just 2023 information or query a data range from 1/1/2017 to 6/30/2023.

Question 2:

Q: When printing the Admission Summary – admission start date is 1/1/17 and admission end date is 6/30/23; then you go to the next box where you need to select the “status.” What item do we select or do you want us to “check all”?

A: The data range should be 1/1/2017 to 6/30/23. In the “status” field, I would suggest checking, “active, graduated, pending discharge, terminated, administrative discharge, inactive, transfer, and voluntary withdrawal.” In the funding field, I would suggest checking, “Treatment Alternatives and Diversion.”