

Frequently Asked Questions

- A.) **TAD Statute Related Questions** (p. 1)
- B.) **TAD Grant Announcement Related Questions** (p. 1)
- C.) **Program Design, Funding & Position Related Questions** (p. 4)
- D.) **Applying for Multiple Programs, Related Questions** (p. 5)
- E.) **CJCC Related Questions** (p. 5)
- F.) **General Questions & Resources** (p. 6)

A.) TAD Statute Related Questions

Question 1:

Q: Can TAD be used with juveniles?

A: *No, per statute, these funds can only be used for adults.*

Question 2:

Q: Are treatment court programs required to accept all potential participants who are on Medication Assisted Treatment (MAT), such as suboxone or methadone?

A: *Please refer to page 4 of the TAD grant solicitation, regarding WI Act 388, which states participants cannot be prohibited from TAD-funded programs due to their participation in MAT.*

However, TAD-funded programs are not required to admit participants solely because they are utilizing MAT. If they do not meet the eligibility requirements of your program, or if they are not eligible due to statutory limitations (i.e. violent offense), then there is no requirement that they be accepted into the program.

B.) TAD Grant Announcement Related Questions

Question 3:

Q: Where can I find the Project Planning-Logic Model form that was distributed at the grant writing training event in April and May 2016?

A: *All of the documents from the TAD Grant Training can be found on our [State CJCC Website](#).*

Question 4:

Q: In narrative sections with character limits, are spaces included or not?

A: *Character limits include spaces.*

Question 5:

Q: What are the specified TAD Grant limits for each type of program?

A: *The limits are under the “Application Components” section, in Budget Details (#4) on page 9 of the solicitation.*

- *For Pretrial Diversion Programs – up to \$100,000*
- *For Problem-Solving Courts – up to \$125,000*
- *It further states, “any requests in excess of this amount per program will require additional justification.”*

Question 6:

Q: Could a county’s application include a \$100,000 request for pre-trial diversion and \$125,000 for treatment courts?

A: *Yes, a county could apply for two grants within one application. This could include applications for the same type of program (i.e. two treatment court programs) or two different types of programs (i.e. a treatment court and a diversion program.) However, counties must still prioritize their programs in the event DOJ is not able to fund multiple programs.*

Question 7:

Q: Regarding the logic model requirement, should applicants only fill in the chart, or should they also include an actual system map (with the connecting boxes) like those completed for EBDM?

A: *For the logic model, either the chart or a map can be provided. The intent is to have it represent your program so either option would work, as long as you are specific about the various components.*

Question 8:

Q: Do you have a template for the systems map?

A: *Good system mapping resource: <http://info.nicic.gov/ebdm/?q=node/68>*

Question 9:

Q: Is there a specific font type and size that should be used for the grant application?

A: *The font should be a standard font (i.e. Times New Roman, Arial, or Calibri). The size should be 12pt font.*

Question 10:

Q: To whom should letters of support be addressed?

A: *TAD Grant Review Committee*

Question 11:

Q: Should project design questions be answered on the table provided?

Should brief descriptions be summarized on the table and the full descriptions be provided in the 12,000 character narrative section?

A: *Yes, you would use the appropriate form located in the solicitation for your program's category (i.e. planning, implementation, or enhancement) and type (i.e. problem-solving court or pretrial diversion program.)*

In the project design narrative, you should provide a clear description of the program(s), how they are structured and how they will function within the 12,000 character limit.

Question 12:

Q: Can a table be embedded into the narrative of a word document for one of the questions? If embedded, will it count towards the character limit for that section?

A: *Tables should be attached in appropriate sections where instructed. If you embed the table in the narrative, it will count toward your character limit. If the table is attached, it does NOT count toward your character limit.*

More specific to the Project Design section, we suggest you provide a clear description of your program. The only attachment we would like, is the table links within the solicitation specific to your program category (i.e. planning, implementation, or enhancement) and your program type (i.e. problem-solving court or pretrial diversion program.)

Question 13:

Q: The main summary character limit is 150 words. If we are applying for multiple programs, does the 150 word limit apply to all programs or are we allowed 150 words to briefly describe each program for which we are applying?

A: *Applicants are allowed 150 words per program for which they are applying. If a county is applying for more than one program, please complete a summary for each programs that is not more than 150 words.*

Question 14:

Q: In the Project Design, Problem Description and Budget Narrative sections that have character limits of 6,000 or 12,000 characters, does that limit include multiple program descriptions or are applicants allowed 6,000 or 12,000 characters to describe each individual program?

A: *The character limits in these sections apply to descriptions for all programs. If applying for multiple programs, all programs must be described within this character limit. (Is this the correct answer??)*

C.) Program Design, Funding & Position Related Questions

Question 15:

Q: If we have a process evaluator on our county team (not paid out of the TAD grant) do we need to include an external evaluation agreement with our grant application?

A: *We will not require an external evaluator agreement with your grant application since this position is not being funded by TAD. If an evaluator is paid using TAD funds, then we would require a copy of the agreement with that evaluator.*

Question 16:

Q: The current 2016 TAD grant award funds a half time COMPAS assessor for the Diversion Program and Drug Court. Since we have to apply for multiple programs separately in the new 2017 TAD Grant application, would the COMPAS assessor position need to be split between each of the funded programs?

A: *Yes, we suggest you should split the COMPAS assessor position for each program. If one program is not funded, and the county decides to continue to operate both programs, the county would need to fund the program(s) not supported by TAD funds. Therefore, the county-supported program would be responsible for covering the other half of the assessor's salary.*

Question 17:

Q: Can TAD be used to hire police officers to create more capacity for law enforcement?

A: *If by "capacity" you are intending to hire more officers, it would not be recommended to use TAD funds in this manner. Salaries of TAD funded staff need to be clearly defined in the budget section of the application. The officer's salary/time would need to be divided to show a clear differentiation between their regular officer duties and the duties that relate to the TAD Grant. This situation may be appropriate in some cases, however, this may be difficult for auditing and accounting purposes.*

D.) Applying for Multiple Programs, Related Questions

Question 18:

Q: If applying for multiple programs, do counties need to prioritize the programs as a whole, or can they prioritize separate expenditures within each program?

A: *Counties need to prioritize one program over the other. Data collection and program monitoring needs to occur for all TAD-funded programs and this can only be accomplished with a clear delineation of funded programs.*

Budget items within a specific program do not need to be prioritized. Funding caps apply based on program type and counties will decide what items will take priority based on funding amounts. DOJ will attempt to fund as many programs as possible based on the stated funding limits. Once awarded, counties will decide what takes priority within the approved and funded program. Budgets should be as specific and accurate as possible, but adjustments can be made through a grant modification process if needed in the future. (Connie & Matt – this answer needs word-smithing.... Thanks.)

E.) CJCC Related Questions

Question 19:

Q: A justice team consisting of elected officials and criminal justice officials, which has been operating for several years, but does not have bylaws or a county resolution. Does this constitute as an acceptable CJCC per the TAD Grant requirements?

A: *If it meets the other requirements outlined in the statute (please see excerpts below) in terms of who is involved (by position) and if it functions as an oversight body, then it meets the requirement.*

(3) *A county shall be eligible for a grant under sub. (2) if all of the following apply:*

(j) *The program is developed with input from, and implemented in collaboration with, one or more circuit court judges, the district attorney, the state public defender, local law enforcement officials, county agencies responsible for providing social services, including services relating to alcohol and other drug addiction, child welfare, mental health, and the Wisconsin Works program, the departments of corrections, children and families, and health services, private social services agencies, and substance abuse treatment providers.*

(5) **165.95(5)(a)(a)** *A county that receives a grant under this section shall create an oversight committee to advise the county in administering and*

evaluating its program. Each committee shall consist of a circuit court judge, the district attorney or his or her designee, the state public defender or his or her designee, a local law enforcement official, a representative of the county, a representative of each other county agency responsible for providing social services, including services relating to child welfare, mental health, and the Wisconsin Works program, representatives of the departments of corrections and health and family services, a representative from private social services agencies, a representative of substance abuse treatment providers, and other members to be determined by the county.

Question 20:

- Q: Is a CJCC a requirement of the 2017 TAD application?
- A: *A CJCC was not previously required, but was strongly encouraged due to the effectiveness these justice improvement entities have on TAD programs. The expectation is that you have a CJCC in place if you are applying for the enhancement grant. This is not an activity that would be the basis for selecting the enhancement category.*

F.) General Questions & Resources

Question 21:

- Q: Risk Assessment Tool
- A: *Please reference the [NADCP Best Practice Standards, Volume I](#) (see Appendix A, p. 55) for a list of recommended Risk and Needs Assessment Tools. These are recommended tools and several of them are used by counties in our state (such as the RANT, COMPAS, LSI-R and ORAS).*

Question 22:

- Q: What risk assessment tools are other Counties in WI using?
- A: *The Department of Justice has created a [State CJCC Website Map](#) that includes all alternative programs (both Pretrial Diversion and Problem-Solving Courts) across WI, which also lists the risk assessment tools used in each program. This website also holds a lot of useful information regarding efforts across the state to improve the criminal justice system.*

Question 23:

- Q: Is there an example of a sanction grid?

A: *Matt – Can we add a ‘Resource’ section on the CJCC Website where we can start putting some of these documents?*

Question 24:

Q: How will we be expected to track performance measurements?

A: *All TAD funded programs will be using the CORE Reporting System to keep track of their data. This was developed and is managed by the Bureau of Justice Information and Analysis at the DOJ, so they are prepared to address any issues or questions sites may have regarding data and performance measures.*

Question 25:

Q: I am wondering about the requirement for the signing official. I would normally choose my Director, but in parentheses it says, “highest elected official”. Who is typically the signer?

A: *The signing official would be your County Board Chair.*

Also need to add: Potential issues to address prior to getting questions about them.

- Budget Breakdown in Egrants – Can only have 1 per applicant. Explain how to do this for multiple programs.
- Implementation Plan Section – When it asks for a “table” in this section, it is referring to the 1-year project timeline.