



CRIMINAL JUSTICE COORDINATING COUNCIL EXECUTIVE SUBCOMMITTEE MEETING MINUTES

Wednesday, February 14, 2024, 12:15 p.m. – 1:15 p.m.
Virtual Meeting

Attendance

Members Present:

- CJCC Co-Chair: Attorney General Josh Kaul
- CJCC Co-Chair: DOC Secretary Kevin Carr
- Data Sharing/Outcomes, Trends and Indicators Co-Chair: Connie Kostelac
- Data Sharing/Outcomes, Trends and Indicators Co-Chair: Ashley Billig
- EBDM Co-Chair: Tiana Glenna
- Race Equity, Inclusion and Access Co-Chair: Justice Rebecca Dallet
- Race Equity, Inclusion and Access Co-Chair: Associate Judge Gwen Topping
- TAD Co-Chair: Sara Benedict

Members Not Present:

- EBDM Co-Chair & TAD Co-Chair: Kelli Thompson

Agency Staff:

Ashley Viste, Melissa Roberts, Steve Wagner, Mark Rather, Mike Austin, Phil Zell, Ryan Anderson, Lara Kenny, Sabrina Gentile, Adam Plotkin, Katie Snell, Zach Baumgart, Brad Kelly

Welcome

The meeting began at 12:15 p.m. Secretary Kevin Carr welcomed members to the meeting. Quorum was present.

August 29, 2023, Meeting Minutes

Secretary Carr requested a motion to approve the August 29, 2023, meeting minutes.

Motion was made by Connie Kostelac and seconded by Attorney General Josh Kaul to approve the Executive Subcommittee August 29, 2023, meeting minutes.

Motion approved.

The vote was: 8 Ayes, 0 No

CJCC Executive Order #218

Sabrina Gentile reported Governor Evers recreated the CJCC with Executive Order (EO) #218 on December 21, 2023. Gentile reported there were no major changes and highlighted the changes (listed below) from the previous EO.

- The Governor added a Tribal Representative to the Members of the Council.
- The Council shall meet at dates and times determined by the Co-Chairs (*more flexibility instead of required number of meetings*).

- The Treatment Alternatives and Diversion (TAD) Subcommittee shall serve as Wisconsin's advisory body to guide the administration of the State Crisis Intervention Program (SCIP) grant initiative under the Bipartisan Safer Communities Act. *(Formalizing the TAD Subcommittee role as the SCIP advisory body)*

The Executive Subcommittee did not have any questions regarding EO #218.

CJCC Membership and Vacancies

Gentile reported all members on the CJCC are appointed by the Governor. Gentile reported the following updates to the CJCC member list:

- EO information has been added to the CJCC Member list to designate which members are required on the CJCC.
- Sheriff Curtis Fell from Rock County was appointed to the CJCC in October to fill the Sheriff vacancy.
- Lake Delton Police Chief Dan Hardman has retired, and the Chief of Police position is vacant.
- A Tribal Representative was added in the EO and Judge Jo Deen Lowe from Ho-Chunk Nation is on the CJCC. DOC Assistant Deputy Secretary Melissa Roberts confirmed that Judge Jo Deen Lowe is the designated Tribal Representative.

The Subcommittee members discussed the vacancies. The Subcommittee expressed it was important to fill the Chief of Police position even though it is not a required member in the EO. Attorney General Kaul said his office would reach out to the Wisconsin Chiefs of Police Association to fill the vacancy.

Adam Plotkin, Office of the State Public Defender Legislative Liaison, reported that the Governor's office contacted him regarding the Assistant Public Defender vacancy on the CJCC. Plotkin recommended an Assistant Public Defender to the Governor's office in November and has not heard back. Plotkin noted that having the State Public Defender on the CJCC can satisfy the representation from the agency.

CJCC Proposed Bylaws

Lara Kenny reported the National Institute of Corrections (NIC) National Standards for CJCCs released last year recommended that CJCCs should have Bylaws. DOJ Staff has drafted CJCC Bylaws based on EO #218, Recreating the CJCC, and the Governor's Juvenile Justice Commission's Bylaws.

Kenny reviewed the CJCC Bylaws DRAFT by sections. Subcommittee members made suggested edits and additions for Section VI. Requirements for Meetings and Section VII. Requirements for Subcommittees. The Subcommittee also discussed how to achieve quorum for meetings and staff informed members that quorum is achieved when 51% of filled positions are present in the meeting. The bylaws will be edited for clarity.

DOJ Staff will incorporate the Subcommittee suggestions into the Bylaws DRAFT and send it back to the Subcommittee for a second review. DOJ Staff will make additional revisions if necessary. DOJ Staff will send the Bylaws DRAFT to the CJCC with the other March 13, 2024, meeting documents. The CJCC will consider the CJCC Bylaws DRAFT at the March 13, 2024, meeting.

Review March 13, 2024, CJCC Agenda DRAFT

Lara Kenny reviewed the March 13, 2024, CJCC Agenda DRAFT. Kenny noted that Secretary Carr will chair the quarterly meeting and DOJ Staff will update agenda with that information. Secretary Carr asked for comments or suggested changes. There were no comments or suggested changes to the agenda.

Public Comment

There was no public comment.

Adjournment

The meeting adjourned at 1:13 p.m.

Executive Subcommittee Meeting Dates

Wednesday, May 8, 2024, 12:15 p.m. – 1:15 p.m.

Wednesday, August 14, 2024, 12:15 p.m. – 1:15 p.m.

Wednesday, November 13, 2024, 12:15 p.m. – 1:15 p.m.