



State Criminal Justice Coordinating Council Meeting Minutes

Co-Chairs Attorney General Josh Kaul and
Department of Corrections Secretary Jared Hoy

Wednesday, March 12, 2025, 12:15 p.m. – 2:15 p.m.
Virtual Meeting

Members Present:	Attorney General Josh Kaul, Police Chief James Olson, Jennifer Wakerhauser (DWD Designee), Michelle Haese (DHS Designee), Judge Elliott Levine, Patti Jo Severson, Shelby McCulley (DCF Designee), Audrey Skwierawski, DOC Secretary Jared Hoy, WHEDA Executive Director Elmer Moore, Jr., Mark Gumz, Jane Graham Jennings, Mark Abeles-Allison, State Public Defender Jennifer Bias, Tiana Glenna (joined at 12:28 p.m.)
Members Not Present:	Judge Jo Deen Lowe, Judge Guy Dutcher, Awais Khaleel, Sheriff Curtis Fell
Subcommittee Co-Chairs Present:	Ashley Billig, Sara Benedict, Judge Jon Richards, Kelli Thompson
DOJ Staff:	Ashley Viste, Steve Wagner, Lara Kenny, Ryan Anderson, Mike Austin, Sabrina Gentile, David Rinderle, Phil Zell, Marsha Schizsik, Brad Kelly, Katie Snell, Chris Henning, Brittney Felton, Chris McKinny, Caleb Coughtry-Carpenter, Mike Derr, Kerrie Fanning, Mark Rather, Danielle Long
Agency Partners and Other Attendees:	Assistant Deputy Secretary Kari Beier (DOC), Arielle Exner (DHS), Elena Kruse (SPD), Adam Plotkin (State Courts), Heather Kierzek (State Courts), Lee Sensenbrenner (DWD), Zach Baumgart (DOC)

The meeting was called to order by Attorney General Josh Kaul at 12:17 p.m. Quorum was present.

WELCOME AND OPENING COMMENTS

Attorney General Kaul welcomed everyone to the meeting of the Criminal Justice Coordinating Council (CJCC).

Supreme Court Petition Status

Attorney General asked DOJ Staff for an update on the Supreme Court Petition. Sabrina Gentile reported the Supreme Court held a public hearing on the State Bar Petition re: CLE credit for cultural competency and reduction of bias on January 15, 2025. They heard testimony in support and opposition. The Supreme Court held a public discussion after the hearing and voted to approve the petition without any modifications. The Supreme Court discussed what month the petition would take effect. It is still unclear when the petition would take effect. The court typically enacts "effective dates" of January 1 or July 1.

Attorney General Kaul asked the Council if they have reviewed the December 11, 2024, meeting minutes. Attorney General Kaul requested a motion to approve the minutes.

APPROVAL OF DECEMBER 11, 2024, MEETING MINUTES

Motion was made by Chief James Olson and seconded by Secretary Jared Hoy to approve the December 11, 2024, meeting minutes.

The motion passed on a voice vote.

UPDATES FROM SUBCOMMITTEES

RACE EQUITY, INCLUSION, AND ACCESS (REIA) SUBCOMMITTEE

Judge Jon Richards reported the following:

- We have recognized that many people can have financial difficulties when called to serve on a jury. Our subcommittee started a working group this past year that is crafting a proposal to increase the juror pay from \$16 to \$80 per day/\$40 half day, shift the responsibility to a state cost, and allow counties the option to provide a stipend for childcare to certain jurors with county costs. This is something that hasn't been changed in Wisconsin since 1977 and many other states in recent years have started.
- The group has also been focused on educating the public on the importance of serving on juries. This Friday we have Will Snowden from the Juror Project teaching social studies teachers on how to include information about jury service in their lesson plans. We are also working with a community group called Common Ground in Milwaukee who are taking on the issue of juror diversity as a project.
- Members are continuing outreach to judges to show an implicit bias video to jurors created by the Western District of Washington. The video is currently being utilized in Milwaukee, Outagamie, La Crosse, Rock, Manitowoc Counties, and some others have been considering utilizing it.
- At our last meeting we learned from retired Judge Jim Gramling about an issue where courts are suspending driver's licenses for failure to pay forfeitures. The potential policy alternative would be requiring courts to send the debts to the State Debt Collection program administered by the Department of Revenue instead of forcing a suspension. The policy change would help job losses, enforcement costs, court resources, and the perpetual effects seen in courts of further suspensions on those individuals.
- Our group also continues to discuss the guilty plea colloquy process, with an emphasis on helping neurodivergent people in the court system. We have been in contact with the National Center for State Courts on a toolkit they plan to release this year that will help guide our future outreach efforts.

TREATMENT ALTERNATIVES AND DIVERSION (TAD) SUBCOMMITTEE

Co – Chair Sara Benedict reported the following:

- At the first meeting of 2025, BJP staff helped set the course for the upcoming year.
- The subcommittee has new members, so we did full introductions of all members and made note of the meeting schedule. This year, the subcommittee will meet six times instead of four.
- BJP provided an overview of their bureau and explained their grant programming placement within the Sequential Intercept Model (SIM).
- As a result of the SIM and a related programming presentation, the subcommittee committed to identifying gaps and tracking interventions to strengthen the Intercept Zero system. BJP

presented on the State Crisis Intervention Program (SCIP) funding. Staff noted that they have opened and closed all subgrant opportunities listed in the strategy for the first year of the funding. Staff also submitted the SCIP Fiscal Year 2024 federal grant application. It will be revised later with input from the subcommittee. Each annual federal application requires a strategy that is written with and approved by the subcommittee. Results from the existing subgrants made under the FY23 funds will be used to inform the FY24 strategy; this will be an area of effort for the subcommittee this year.

- The next meeting is on March 27, and the committee will focus on setting goals for 2025. Also, Marathon County will be giving a presentation on how they utilize the Comprehensive Outcome, Research, and Evaluation Reporting System (CORE) data system.

DATA SHARING/OUTCOMES, TRENDS, AND INDICATORS (OTIs) SUBCOMMITTEE

Co – Chair Ashley Billig reported the following:

The subcommittee had its first meeting in January. The group continued previous discussions on the use of Artificial Intelligence (AI) in state agencies and discovered that several state agencies are using AI as an option for attorneys and have found it to be useful.

We had an update on the Justice Reinvestment Initiative (JRI) and the Justice Counts project.

- JRI ends this month. Focus on linking the courts data and identifying ways to share documentation of the specific data that is now available to use from the new Amazon Web Services (AWS) warehouse.
- Justice Counts ends this September. Recent work has focused on how to match people across different systems when there is not a unique identifier available.
- The group is focusing on obtaining prosecution from the protect system and jail data to add to the big data warehouse.
- Met with the TTA provider recently and are ready to send them statewide aggregate metrics for some of the measures that they are focused on.
- Discussed goals and priorities for the year. Working on refining, combining and narrowing them down. Goals include:
 - Developing a report from the new AWS warehouse that demonstrates the utility of combining data sources. Includes performance indicators and examples of the types of questions that are possible to answer now that were not possible to answer previously. Create a document that illustrates some of those measures.
 - Meet with co-chairs of each of the other subcommittees to discuss data availability, data support, brainstorm collaborative project ideas.
 - Finalize how to link data and records together into a documented process that outlines specifically step-by-step what the variables are, specific steps in sequence, how to link criminal justice data with other sources of data, the tools to use to do that, and considerations on the granularity of data that can be used.
 - Update some previously created documents and map data sources to the SIM and to make sure that we update these resources on the CJCC website.
 - DOJ obtain vital records data from DHS and integrate that data into the warehouse.
 - Explore other partnerships including UW Institute for Research on Poverty and UW Substance Use Data Commons.
 - Exploring the idea of creating shapefiles which are files used in mapping software that would show all the different entities that are not measured at the county level and what their jurisdictional borders are.
- Next meeting is on April 15.

EVIDENCE BASED DECISION MAKING (EBDM) SUBCOMMITTEE

Co – Chair Kelli Thompson reported the following:

- Ray Woodruff is a new Co-Chair for the subcommittee. The February meeting was his first meeting in that role. He previously was a member of the subcommittee.
- At the first meeting of 2025, BJP staff helped set the course for the upcoming year.
- The subcommittee has new members, so we did full introductions of all members and made note of the meeting schedule. This year, the subcommittee will meet six times instead of four.
- BJP provided an overview of their bureau and explained their grant programming placement within the SIM.
- As a result of the SIM and a related programming presentation, the subcommittee committed to identifying gaps and tracking interventions to strengthen the Intercept Zero system. There was discussion about the importance of the Wisconsin Deflection Initiative (WDI) and the subcommittee wanting to learn more about this initiative.

Wisconsin Pretrial Site Updates:

- Eau Claire County:
 - Tiana Glenna outlined the pretrial pilot program's focus on safe pretrial releases, court attendance, and reducing new offenses. James Denziel shared updates on peer support integration and automated reminders, while Crystal Ruzicka presented key data metrics. Challenges include data conversion and transitioning to a new case management system.
- Chippewa County:
 - Rose Baier highlighted a 100% concurrence rate, as judges mandate pretrial participation for all PSA-assessed individuals. Data entry into the CORE system remains a challenge, but failure-to-appear rates are improving.
- Outagamie County:
 - Beth Robinson continues to oversee pretrial operations while addressing data entry responsibilities. A new case management system was implemented, and partnerships with UW-Milwaukee will improve GPS eligibility decisions for domestic violence cases. Challenges include individuals without attorneys struggling to obtain signature or lower cash bonds.
- Waukesha County:
 - Rebecca Luczaj aims to improve the 56% concurrence rate to 80%. In 2024, the county supervised 543 defendants with only 3% failing to appear or being re-arrested. A strategic planning session focused on improving pretrial programming, and evaluations are underway to measure effectiveness.
- Rock County:
 - Elizabeth Pohlman McQuillen reported a 91.81% court appearance rate and an 84.8% safety rate, with 42,000 jail bed days averted in 2024. A pretrial forum on April 2 will align stakeholders on program goals.

- These pretrial updates collectively demonstrate progress in Wisconsin's pretrial programs, with a strong emphasis on data integration, stakeholder engagement, and evidence-based practices to enhance system efficiency and public safety.
- The next EBDM meeting is on April 17, and the subcommittee will focus on setting goals for 2025, and staff will organize an agenda focused on deflection.

WI FEDERAL FUNDING UPDATE AND LAWSUITS

Attorney General Josh Kaul reported the following:

- Federal funding for criminal justice programs in Wisconsin is facing uncertainty due to White House executive orders and policy changes.
- While an initial funding freeze has been temporarily blocked through legal action, delays and potential cuts remain a concern.
- Recent White House executive orders have impacted federal funding for criminal justice grants.
- The Office of Management and Budget (OMB) issued a memo that attempted to freeze funding for federal grant programs.
- This funding stoppage would significantly impact Wisconsin's criminal justice system.
- Affected grant programs include:
 - Edward Byrne Memorial Justice Assistance Grant (JAG)
 - Victims of Crime Act (VOCA)
 - State Crisis Intervention Program (SCIP)
- Wisconsin joined other states in filing a lawsuit challenging the policy underlying the OMB memo.
- The memo was withdrawn, but the underlying policy remains in place.
- A temporary restraining order and preliminary injunction were obtained, blocking the broad funding stoppage.
- The case continues to move through the court process.
- Federal government efforts to reduce funding have shifted primarily to specific agencies.
- The US Department of Justice has not made sweeping cuts compared to US Agency for International Development (USAID) or Department of Education.
- The future of federal funding programs remains uncertain.
- Additional executive orders may create new policy changes or conditions on grant funding.
- New funding announcements have been delayed, potentially signaling program discontinuation.
- The Attorney General requested feedback from the committee regarding observed impacts on grants.
- We continue to monitor developments closely.
- There is limited information flow from federal government to states about the scope of changes.

STATE AGENCY BUDGET UPDATES

Representatives from state agencies presented on 2025 – 2027 Governor's Budget Proposal.

Chris McKinny, Department of Justice, reported the following:

There are five DOJ items included in the budget request:

- Federal Victims of Crime Act (VOCA)
 - Funds most victim service programs
 - Based on a federal formula
 - Funding has dropped over the past few years
 - We are trying to prevent community based victim service providers from collapsing due to a loss in federal funding
 - Funding dropped from \$40 million to \$13 million
 - Funds also support the Safe at Home program and the Victim Resource Center
 - Cuts in funding is having an impact on staff who work on these programs
- Local County Victim Witness Programs
 - DOJ administers reimbursement payments to county victim witness programs.
 - Under current law counties are eligible to receive up to 90% of reimbursement for the cost associated with this service, however, reimbursement amount has only been between 40% and 56% over the past 10 years.
 - This is the third budget that we have attempted to address this issue.
- Investment in DOJ Crime Labs
 - We have requested increases in the last few state budgets but have not received anywhere near the amount requested.
 - This time we requested 19 additional positions for the lab, primarily in the DNA Controlled Substances Unit.
- Office of School Safety
 - When the office was created in 2018, we were only given one position by the legislature.
 - DOJ has been able to add to this office by reassigning existing staff and securing positions through federal grant funding.
 - The Speak Up, Speak Out Wisconsin Tipline a staff-intensive 24/7 tipline that students can access with concerns related to school safety, fights, bullying or suicide.
 - The tipline requires nine staff to be fully operational.
 - The goal of this funding request is to maintain current levels of funding, staff and services for that office.
- Treatment Alternatives and Diversion (TAD) Program
 - Neither DOJ, nor the Office of the Director of State Courts had included this item in their agency budget requests, however, this item appeared in the version of the budget that the Governor introduced.
 - This item includes several significant changes to the TAD program including shifting the administration of the TAD program from the DOJ to the Office of the Director of State Courts.
 - DOJ is currently working with the Office of the Director of State Courts to understand what is being proposed as well as the impact that this could have on the TAD program.

Kari Beier, Department of Corrections, reported the following:

Goals for this Biennium:

- Stabilize the prison population
 - Design capacity is just over 17,600; over 23,000 currently incarcerated
 - Population projected to reach over 24,000 by the end of the biennium
- Modernize the capital infrastructure
 - Aging facilities
- Improve public safety while mitigating the cost to taxpayers

- Alternative would be to build a new 1,500 bed state-of-the-art facility which would be over \$1B

Achieving Reform/Key Policy Initiatives

- Expand the Earned Release Program (ERP) capacity for Substance Use Disorders (SUD)
 - ERP has been used since the 1980s with the current law being in effect since 2003
 - Current waitlist is over 2,500 – largely due to staffing issues
 - Proposed \$3.7M to fund pay progression/increases for Social Workers and Treatment Specialists
 - With positions filled, DOC anticipates ERP releases to expand by about 800 each fiscal year (currently graduating approximately 1,700)
- Create an earned release program related to completion of vocational readiness programming
 - Anticipated to realize approximately 1000 vocational ERP releases by the second year of the biennium
 - Renovate Waupun to become the first ever “Vocational Village” in Wisconsin

NOTE: To accommodate the number releasing, funding is proposed for pay increases/progression for Probation & Parole Agents and their supervisors to ensure we are properly staffed in the community

Achieving Reform/Programmatic Investments

- Allow for Earned Compliance Credits to apply towards supervision
 - Currently if revoked, the person could be facing additional time for an amount up to the length of the original sentence less time spent in confinement and for good behavior
 - Proposal would also give credit for successful time while under supervision
- \$2.5M Ongoing funding for Mobile Lab instruction
- \$8.9M to Expand community-based options for alternatives to revocation
- \$1M to contract for community-supervision regional recovery coaches
- \$3.1M to expand community-corrections supportive housing beds
- \$10.7M for cost of living increase for contracted community providers

NOTE: DWD item positively impacting DOC reentry initiatives – create 13 new full-time positions to staff more job labs at the DOC

Capital Investments – Juvenile Corrections

- \$130.7M to build a Dane Co Type 1 - estimated 2029
 - Utilize the land within Fitchburg/Oregon area near GROW, Oregon Correctional Center and near Oakhill Correctional Institution
 - 40 bed facility for youth – 32 beds for males and 8 for females
- \$31.1M for the expansion of GROW to expand from 6 to 16 beds
- \$6.6M in planning dollars requested to explore options for a Northern Type 1

NOTE: Opening the Milwaukee (enumerated last biennium) and Dane County Type 1s are key milestones required to fully implement 2017 Act 185 which requires closure of Lincoln Hills/Copper Lake Schools as a youth facility and conversion to an adult medium facility

Capital Investments – Adult Institutions

~\$325M for Adult Institutions capital projects over the biennium:

- \$9M to open 500 bed Lincoln Correctional Institution (LCI) as an adult facility - estimated 2029
- \$245M to renovate Waupun Correctional Institution (WCI) – estimated 2030
 - Convert to medium security “vocational village”
 - While outdated like Green Bay Correctional Institution (GBCI), the DOC has been able to modernize parts of WCI
- \$8.8M to renovate Stanley Correctional Institution (SCI) and convert to flex medium/maximum to help absorb the max-classified persons from WCI and GBCI – estimated Fall 2029
- \$6.3M to close GBCI – estimated 2029
- \$56.3M for expansion of Sanger B Powers Correctional Center - estimated 2030
 - Increase by 200 beds
 - Absorb males from John Burke which will switch to a female center to help with bed space concerns on female side
 - Help absorb some workforce from closure of GBCI

Elena Kruse, State Public Defender’s Office, reported the following:

- Reduce delays and address backlog in court system
 - Increase support staff positions and appellate attorneys (52.5 total FTEs)
 - Implement statutory changes to reduce cases needing SPD’s appointment
 - Update SPD’s eligibility criteria
- Strengthen staff attorney recruitment and retention efforts
 - Provide one step of attorney merit pay
 - Offer \$3/hour pay add-on for rural offices
 - Pilot a loan assistance program for attorneys in rural offices
- Continue efforts to bolster recruitment and retention of private bar attorneys
 - Increase the private bar rate for serious cases to \$125/hour
 - Increase the mileage reimbursement rate to match IRS rate

Adam Plotkin, Director of State Courts, reported the following:

Three budget items were highlighted:

- Office of Supreme Court Marshal
 - \$2.6M to create eight sworn law enforcement positions to provide police services for the State Court system, protective services for justices and their offices, security assessments and advanced security planning for Circuit Court proceedings
- TAD Program
 - Increase in funding that would run through the Circuit Court support payment that counties would receive if they have a qualifying TAD program
 - \$24.6M in the first fiscal year
 - \$70M in the second fiscal year and into the future
- .75 position to support the court interpreter program

Arielle Exner, Legislative Director for the Department of Health Services, reported the following:
Department of Health Services’ 2025-2027 Budget Update

- The Governor’s proposal for DHS’ 2025-2027 biennial budget can be broken down into four buckets:

- Public health
- Access to healthcare and addressing workforce challenges
- Long-term care support
- Mental health and crisis services
- For the purposes of briefing the CJCC, the focus is on investments in mental health and crisis services.
- The Governor's overall goal is to:
 - Address the gaps in the continuum of mental health care offered both in terms of types of services as well as geographic disparities.
 - Offer comprehensive, compassionate care with a particular focus on crisis services.
- Information was shared about the Governor's proposals pertaining to the 988 suicide and crisis lifeline as well as investments in mental health facilities across the state including some of DHS's 24/7 direct care facilities
- The budget allocates \$4.2 million GPR in FY 2025-2026 and \$8 million GPR in FY 2026-2027 to support in-state 988 Suicide and Crisis Lifeline call centers.
 - This funding is aimed at meeting growing call volumes and ensuring the lifeline can continue to provide critical services 24/7 to individuals in crisis
- The Governor proposes \$20,161,400 GPR in the first year of the biennium and two positions over the biennium to support the development of up to two crisis urgent care and observation facilities (CUCOFs).
 - These centers will act as regional crisis receiving and stabilization facilities, offering a range of services including walk-in appointments, first responder emergency detention drop-offs, and seamless transitions between different levels of care.
 - These centers will reduce the need for law enforcement to transport individuals across the state for treatment, alleviating the time and resources spent on lengthy transport and emergency room delays and providing services to individuals closer to home and their support system.
- The Governor's budget proposes \$1.8 million GPR in FY 2026-2027 to establish a 25-bed psychiatric residential treatment facility for children and youths under 21 with complex behavioral health needs.
 - This new facility will provide intensive, focused mental health treatment, aiming to successfully return youth to their communities and families, addressing the current gap in care for children who require long-term psychiatric support.
 - Currently, many children and youth with complex behavioral health issues are forced to leave the state for care, as local facilities often lack the capacity to meet their needs.
 - The proposed facility will allow the state to keep children closer to home and reduce the trauma associated with out-of-state placements, providing more effective, localized care.
- The Governor's budget includes \$310,000 GPR in ongoing annual funding to support the eight peer recovery centers across the state.
 - These centers provide vital advice, skills training, and community connection for individuals with lived experiences of behavioral health struggles, offering a valuable support system for those seeking recovery.
- The budget includes \$1.2 million GPR and 6.0 FTE positions to support the geropsychiatric treatment unit at Mendota Mental Health Institute, ensuring that aging individuals with complex psychiatric needs receive the care they require.
 - This funding will help provide specialized care for elderly individuals experiencing mental health issues, allowing for better treatment and improved quality of life.

- The budget allocates \$23.2 million GPR over the biennium to support the operations of the Mendota Juvenile Treatment Center, which provides specialized psychiatric treatment for youth with serious mental health conditions.
 - This funding will ensure the facility can continue its vital work in serving the youth population with the highest needs, while providing the intensive care required for successful rehabilitation.

Lee Sensenbrenner, Department of Workforce Development, reported the following:
Two budget proposals were highlighted:

- Funding for 13 Correctional Job Lab positions
 - Includes corresponding funding to create permanent employment and training specialists for existing Correctional Institution Job Centers
 - In 2024, DWD and DOC assisted more than 10,000 individuals within these job labs
 - These labs provide on on-site support, deliver readiness workshops and connect veterans and people with disabilities with specialized services
- Combatting worker misclassification
 - \$455,700 each fiscal year and three full time employees to audit and investigate worker misclassification and ensure compliance with employment laws

Shelby McCulley, Department of Children and Families, reported the following:
Governor Evers' 2025—2027 biennial budget proposal is the most pro-kid budget in state history.
Major investments include:

- Crucial investments in the child welfare system
 - Getting Key Investments Directly to Families and Counties
 - Supporting Families in Their Homes
 - Keeping Children in Family Settings
 - Setting Youth Up for Success
 - Supporting Children with Complex Needs
 - Implementing Evidence-Based Youth Justice System Changes
- Smart investments in the early care and education system
 - Supporting Families in Accessing Affordable, Quality Care
 - Investing in the Early Childhood Workforce and System Infrastructure
 - Building Thriving Communities and Supporting the Economy
 - Improving the Framework for Community-Based 4-Year-Old Kindergarten (4K)
- Smart investments to strengthen the economic mobility of families
 - Supporting the Self-Sufficiency of Individuals and Families
 - Providing Job Training and Skills for our Future Success
 - Modernizing Systems to Increase Efficiency and Improve Program Outcomes

McCulley reported DCF Budget information is also posted on their website.

Decisions about what will be included in the final budget, which is typically announced in June, will be made by the Legislature as well as the Governor.

[STATE CRIMINAL JUSTICE DATA ASSESSMENT UPDATE](#)

Ashley Billig provided an update to the Council.

- The Wisconsin Policy Forum received funding from the Public Welfare Foundation to complete an assessment of criminal justice data in Wisconsin including demographic trends

- Ashley shared an update from Ari Brown, Senior Research Associate at the Policy Forum, regarding sections of the project that have been drafted including:
 - State demographics
 - DOJ offense and arrest data
 - DOC corrections data
- Other sections being worked on include:
 - State Courts data broken out by demographics
 - How the criminal justice system is financed
- A new short-term Spring intern is reviewing legislation from the last few sessions to locate important items related to the system.
- The Data Sharing subcommittee provided the Policy Forum with documents being updated including:
 - Framework for defining and measuring recidivism
 - Electronic flow of how data moves through the criminal justice system
 - Names of the systems at each agency
 - Data sharing report from 2020
- A steering committee will review the final report before it is released and provide feedback.

AGENCY GRANT AND TRAINING INITIATIVES

Ryan Anderson, DOJ Criminal Justice Programs Supervisor, provided an update on state and federal grant programs.

- State Crisis Intervention Program (SCIP) Harm Reduction grant announcement will be opening early next week.
- FY24 Comprehensive Opioid, Stimulant, and Substance Use Program (COSSUP) Wisconsin Deflection Initiative will be opening later next week.
- Staff will send out email notices to potential stakeholders to notify them that the grant announcements will be open for applications.

PUBLIC COMMENT

Members of the public were invited to address the council. Public comment was presented to the council.

Attorney General Kaul requested a motion to adjourn the meeting.

ADJOURN

Motion was made by Secretary Hoy and seconded by Judge Elliot Levine to adjourn the meeting.

The motion passed on a voice vote.

The meeting was adjourned at 1:47 p.m.