

Data Sharing/OTIs Subcommittee Minutes

Meeting Date | 5/18/2021 3:00 p.m. | Meeting location Virtual (Zoom)

Co-Chairs Connie Kostelac
Medical College of WI

Megan Jones
WI Department of Corrections

Staff Matt Raymer
Heather Kierzek
Dennis Powers
Lara Kenny

Subcommittee Members Present

Megan Jones, Connie Kostelac, Erika Schoot, Bryan Huebsch, David Harvey, Milda Aksamitauskas, Chris Henning, Brenda Ray, Derek Veitenheimer, Sara Ward-Cassady

Subcommittee Members Not Present

Michael Schwendau, Jean Bousquet, Mandy Potapenko, Laura Ninneman, Ousmane Diallo

AGENDA TOPICS

Approval of Meeting Minutes for 1/19/21 and 3/16/21

A motion was made by Milda Aksamitauskas and seconded by Megan Jones to approve the 1/19/21 minutes. A motion was made by Connie Kostelac and seconded by David Harvey to approve the 3/16/21 minutes. The motions were approved.

Survey Discussion

CJCC Survey

Kostelac reviewed the CJCC Survey that was sent to local coordinators and tribal and program contacts across the state focused on identifying local programming needs, gathering basic crime and drug trend information, and local sites utilizing data to look at racial and ethnic disparities. The survey closed last Friday, with approximately 46 sites responding.

Demographic Data Survey Review

Kostelac reviewed the demographic data survey and the difficulties with some of the logic in the survey. Kostelac is currently continuing to test the logic to ensure the survey works appropriately. Feedback can be given on the content until the end of the week with the goal of sending out the survey next week. The survey is available in SharePoint. The survey will be sent to all law enforcement agencies.

Justice Reinvestment Initiative (JRI) Update

Derek Veitenheimer provided an update. The JRI workplan has been submitted. The recruitment process for a research analyst is currently underway, with interviews occurring over the next couple of weeks.

Data Sharing Agreement Template Update

Aksamitauskas reviewed the most recent draft of the Data Sharing Memorandum of Understanding (MOU) template and appendices. Recommendation to refine the purpose to indicate the agreement is for research only data sharing outside of sharing that is mandated by statute. Clarity also needs to be provided surrounding open records and data sharing. The template also needs to be flexible enough to include sharing between multiple agencies. Aksamitauskas will send out the document and place in SharePoint, and requested members take it back to their respective agencies and legal teams to provide additional feedback on the template language by the next meeting.

Indicator Development

Kostelac discussed the Metrics, Indicators, and Questions spreadsheet and its purpose. Information to be collected includes the metric, indicator or question, definition, measurement, data decision points, and data needed. Kostelac will add to SharePoint for members to provide feedback. A suggestion was made to use a goals, objectives and metrics framework and a companion data source list.

Additional Discussion

Kostelac briefed the committee on potential legislation being introduced regarding data sharing. More information should be coming in the near future.

Public Comment

The meeting ended at 4:10 p.m.