

Data Sharing/OTIs Subcommittee Minutes

Meeting Date | 6/23/2020 3:00pm | Meeting location *Virtual (Webex)*

Co-Chairs Connie Kostelac
Medical College of WI

Megan Jones
WI Department of Corrections

Staff Matt Raymer
Heather Kierzek
Dennis Powers

Attendees
Connie Kostelac, Megan Jones, Derek Veitenheimer,
Dave Harvey, Sara Ward-Cassady, Michael Thompson,
Jennifer Holmes, Mandy Potapenko

Absent
Jean Bousquet, Milda Aksamitauskas, Ken Funck,
Michael Schwendau, Brenda Ray, Ousmane Diallo

AGENDA TOPICS

Approval of Meeting Minutes

A motion to approve the 5.19.20 minutes was made by Derek Veitenheimer and seconded by Mandy Potapenko. The motion was approved.

Justice Reinvestment Initiative

A discussion was held on the JRI grant (\$1.25 million):

- Action plan due by the end of the month.
- Intended to support data sharing and integration efforts.
- Focus will be on building infrastructure to support sharing across agencies to expand frequency of data sharing and increase integration.
- Idea is to create an automated process.
- Would like to create data sets from disparate data systems that can be used for research and analysis purposes.
- Request also includes a research analyst position and technical assistance.
- Challenge will be how to handle documentation across the systems.
- Discussed reaching out to other states who have accomplished something similar to learn how they overcame their challenges.
 - Mandy will reach out to Johnson County, Kansas and do some additional work to connect to some federal resources and gather additional information.
 - Connie will reach out to Oregon

Committee Priorities

Members have started uploading data sharing/MOU agreements to the Sharepoint site. *DOC* and *State Patrol* have both uploaded example agreements. Group would like to start the process to draft a more standard template that could be approved across agencies. Milda had expressed interest in the past in developing this agreement. A general discussion was held on a successful agreement reached between *State Courts* and *Department of Children and Families*.

Discussion was held on the priorities identified in the March 2020 report. Discussed how race data is collected, is it collected through self-report of the individual or just perception, and when the data is collected in the process. Determined next steps should be to identify where/how demographic information is collected throughout the criminal justice system by utilizing the **Electronic Data Flow** map and/or EBDM Process map. Mandy and Connie will take the lead and pull in other committee members as needed.

Additional Discussion

DOJ is looking at a unique grant opportunity to look at racial disparities in the criminal justice system. The project abstract will be presented to the committee for potential support.

Public Comment

No public comment.

A schedule of potential future meetings will be sent to committee members for feedback.