



Criminal Justice Coordinating Council

Data Sharing/Outcomes, Trends and Indicators Subcommittee

Meeting Minutes

Tuesday, October 15, 2024, 2:30 pm – 4:30 pm Virtual (Zoom)

Co-Chairs Connie Kostelac and Ashley Billig

Subcommittee Members Present:	Zach Baumgart, Ashley Billig, Connie Kostelac, Chris Henning, Ellie Hartman, Brenda Ray, Laura Ninneman, Tim Duggan, Crystal Ruzicka
Subcommittee Members Not Present:	Tyler Brandt, Dave Harvey, Sara Ward-Cassady
DOJ Staff:	Caleb Coughtry-Carpenter, Britteny Felton, Sabrina Gentile, Lara Kenny, Christine Schulz, Katie Snell, Philip Zell, Matt Allord
Other Agency Staff:	Sarah Wynn (LFB)
Guests	Troy Hawkins

Welcome and Opening Comments

Subcommittee Co-Chair Ashley Billig welcomed members to the meeting at 2:32pm.

Approval of Meeting Minutes for July 16, 2024

A motion was made by Laura Ninneman and seconded by Connie Kostelac to approve the July 16, 2024, meeting minutes. The motion was approved.

Welcome New Members

Crystal Ruzicka – Eau Claire County

Ellie Hartman – DWD, Chief Evaluation Officer – is now serving as main member for DWD while Brian is out.

Agency Data Initiative Updates

The following agency updates were provided:

Department of Health Services (DHS) – Laura Ninneman

Data modernization work continues. Data interoperability project – finishing second proof of concept (Google), Azure POC starts next week (AWS was first POC). Collected all business requirements for metadata tool and scheduled some vendor demos over next few weeks. Also involved in the statewide opioid report.

Department of Transportation (DOT) – Dave Harvey/Mike Schwendau

DOT not in attendance.

Department of Corrections (DOC) – Zach Baumgart

DOC continues to update existing dashboards, still finalizing MOU for JRI -19, reviewing a report as part of statewide effort for opioid report, working on community corrections public-facing dashboards that are scheduled to be released soon (admissions), with point in time and discharges coming next.

Department of Workforce Development (DWD) – Ellie Hartman

Administrative Data Research Facilities (ADRF) funds for data sharing across agencies/justice agencies are available. DPI (recipient) and DWD received disability and innovation fund grant for transition-age youth in corrections and connecting to employment. This includes data sharing across education and corrections

District Attorney Information Technology (DAIT) – Brenda Ray

PROTECT Modernization project continues – will be putting in budget request and anticipates the project going through April 2027. Working with consultants to get recommendations on handling the volume of digital evidence prosecutors receive from law enforcement. Discussion about funding for digital evidence sharing and technology that is required.

Court Operations – Tyler Brandt

Court - CCAP – Tim Duggan

No major data initiatives, part of planning phase currently.

Department of Justice (WI DOJ) – Ashley Billig

DOJ has a form in TraCS under development to collect search warrant data. This is anticipated to be released as part of the Fall 2025 TraCS release.

State Public Defender (WI SPD) – Sara Ward-Cassady/Adam Plotkin

SPD not in attendance.

MCW - Connie Kostelac

Place of Last Drink (POLD) form in TraCS under development. Another system being worked on to track alcohol sales to underage buyers (Alcohol Age Compliance Checks). Developed a policy database for tracking local policies around alcohol regulation since much of this occurs at the local level in WI. Received funding to study the change in policy that occurred around the time of the RNC to extend bar operating hours. The Comprehensive Injury Center is now one of 11 in U.S. for CDC funded Injury Control Research Centers (ICRC).

Chris asked whether the POLD form would have a free-text field to enter the establishment or if it would be a dropdown list – it will be a list with a search function.

Local – Eau Claire – Crystal Ruzicka

Jail numbers are up in Eau Claire; created a new dashboard on who's in jail split by competency process and who is waiting for public defenders. Currently the dashboard is internal but can show to subcommittee if interested. Receiving jail data directly by connection direct into the county system (SSMS).

State Criminal Justice Data Assessment Update

Previously introduced by Ari Brown from the Wisconsin Policy Forum. Connie added the report from Colorado to the chat. One meeting of the Advisory Committee so far - their purpose is to build a picture of what the data looks like across the system. Ideally this subcommittee stays connected to the forum's work (definitions, recidivism framework, etc.) and using the work that's already been done to inform their report. **Request to group** – if there are existing documents that have already been put together that would be informative to their process, please make suggestions to this group so they can be shared with the Policy Forum. Examples: Deflection performance measures (Treatment Courts, Diversion).

Laura asked if the information about what this group does being communicated outside? It is being shared with the statewide CJCC on the CJCC website but are there better ways we could be communicating this work? This may be something for the group to consider.

Demographic Data Report

The initial demographic data report was created some time ago and want to revisit and update it as needed. Updated draft will be sent out by Connie; hoping to give everyone a few weeks to review it and finalize near the end of the year.

Data Linking Discussion

Pulling together small group to link data across systems (MKE project). There is interest in meeting as a Wisconsin group and open to discussing with other states as well. The Justice Information Resource Network (JIRN) sent out a TTA request to Statistical Analysis Center (SAC) Directors so there may be other states interested in such a discussion and opportunity to learn from others.

Data Support for CJCC Subcommittees

Currently DOJ/BJIA helps with the Treatment Alternatives and Diversion (TAD) Subcommittee, Tyler from Director of State Courts Office helps with Race, Equity, Inclusion and Access (REIA) Subcommittee. Are there any other ideas for subcommittees that may need data assistance? BJP will be reaching out after the Sequential Intercept Mapping (SIM) training for data needs.

Justice Reinvestment Initiative (FY19) (JRI-19) – Ashley (DOJ/BJIA)

Ashley provided an overview the current status of the JRI-19 project. The project received a six-month extension until March 31, 2025. DOJ continues to work through the ingestion of data and working with DOC on the MOU for data sharing.

Justice Counts Update – Chris Henning (DOJ/BJIA)

Chris shared a high-level data flow diagram. Centralized Criminal History (CCH) and the Wisconsin Integrated Corrections System (WICS) data are flat file extracts being put in a secure file transfer protocol (SFTP) folder. DOJ can accept data via flat files dropped into the SFTP folder (source specific, different credentials per source) and can access through an Application Program Interface (API). Data moves into an S3 bucket, then into a transient staging schema, then a persistent staging schema, then a confidential schema, and finally an endpoint (production) schema.

- Transient schema is a copy of the most recent capture of each of the data sources.
- Persistent schema is the most recent copy with the changes (taking only the new pieces of information).
- Confidential schema has all the personally identifiable information (PII) and is where the data is all combined together.
- Consolidated Research Data Warehouse (CRDW) schema – all the PII is stripped and put into separate places.
- Datasets – the final set of datasets are where most data requests will be pulled from.

Laura asked whether it is the same workflow for Justice Counts. Yes, just different source boxes.

Chris shared a word document describing the items in the workflow diagram.

Chris showed an entity relationship diagram (ERD) of the confidential schema – including 3 original sources along with Justice Counts sources.

This was all shared recently with the Justice Counts workgroup. Chris will send the documents out to everyone.

2025 Meeting Schedule

Members think this schedule (quarterly, 3rd Tuesday at 2:30-4:30) still works. We will stay with this meeting schedule next year.

Other Discussion

Ashley reminded others to let Connie know who would like to attend a separate meeting to discuss metadata and the data request process more in-depth. If a majority of members are present, we need to make sure it is open and that minutes are kept.

Connie discussed wanting to send out a list of 2025 goals before the first 2025 meeting so they can be finalized early in the calendar year next year.

Public Comment

Troy Hawkins attended as a guest and wanted to comment on his observations in his community; lack of funding and resources for people leaving prison. He questions why data systems cannot find kids who are not in school. Lots of work going on with dealing with the issues, but what about the work to prevent juveniles going into the system? He said he observes that merchants are not checking IDs for tobacco products, which in his observation allows for drug use and there no enforcement. Connie provided her email to invite him to other local MKE meetings.

Adjourn

A motion was made by Laura Ninneman and seconded by Zach Baumgart to adjourn the meeting. The motion was approved. The meeting adjourned at 4:26pm.